



## Quotation Notice

**KIED/05/2022**

**21-03-2022**

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting sealed quotations for the printing and supply of Executive folders from experienced agencies in the prescribed format.

Sl. No.	Description	Estimated Nos
1	Printing of Name & Logo of KIED and supply of Executive Folders (Rexine)	400 Nos

The envelope containing the quotation should bear the superscription "Printing and Supply of Executive Folders" and should be addressed to Chief Executive Officer and Executive Director, Kerala Institute for Entrepreneurship Development (KIED), Rockwell Road, HMT Colony P. O., Kalamassery, Ernakulam – 683503. Quotationer shall submit the quotations on their own letter pads/papers. The last date and time for receipt of quotation is 05-04-2022 at 4 pm. Late quotations will not be accepted. If required sample folder can be seen by the quotationer.

### Terms and Conditions

1. Payment against delivery
2. Delivery within 15 days from the date of issue of work order
3. The items should be delivered at KIED campus Kalamassery
4. Price valid for 6 months
5. The selected agency has to provide a sample article before supplying orders. If such sample turned substandard or short of prescribed quality, the order shall be cancelled without notice and cost to the supplier.

**CEO & Executive Director,  
KIED**

### Format for Submission of Quotation

To,  
CEO & Executive Director,  
KIED, Kalamassery

Sir,

Sub : Quotation for Printing and Supply of Executive Folders

<b>Sl. No.</b>	<b>Description</b>	<b>Nos</b>	<b>Quantity</b>	<b>Amount</b>
1	Printing of Name & Logo of KIED and supply of Executive Folders			
Sub total				
Taxes (if any)				
Grand Total				
Amount in words :				

Name & Signature

(seal)