

KERALA INSTITUTE FOR ENTREPRENEURSHIP DEVELOPMENT (KIED)

Rockwell Road, HMT Colony, Kalamassery, Ernakulam – 683503

Telephone: 0484 2550322, 2532890 email : ceo.kied@gmail.com

KIED/CAT/01/2022-23

QUOTATION NOTICE

Date: 07.04.2022

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting Sealed quotations from licensed, reputed catering agencies having minimum 3 years of catering experience for providing catering service at Kerala Institute for Entrepreneurship Development (KIED), Campus, Kalamassery.

Detailed Proforma Financial Bid is attached as Annexure II.

Terms and Conditions

1. The food should reach the venue 30 minutes before the scheduled time.
2. The caterer is required to deploy minimum 2 persons for serving the food and for cleaning (removing the plates, used tumblers, cleaning the tables, used crockery etc) at all timings when the food is served
3. The caterer should provide tissue paper, Bottled water (500ml) where the food is served.
4. The caterer should provide proper and required number of cutlery/crockery items like glasses, serving bowls, plates etc for serving the food. Replenishing of the items due to breakage/damage is the responsibility of the caterer only.
5. The Caterer should provide required dustbins and garbage covers at all the locations at food serving area and the disposal of garbage on daily basis is the responsibility of the caterer only.
6. Payment will be made after the completion of the programme.
7. Validity of the quotation will be 30 days from the last date of submission.
8. Should clearly mention whether the amount inclusive/exclusive of taxes.
9. Estimated quantity for one programme is 35 to 45 pax for 17 days. Slight variation in the quantity expected.
10. Should provide the details in your letter head with the seal and signature of the concerned authority.

Last date of submission : 16.04.2022, 2.00 PM

CEO & Executive Director
Kerala Institute for Entrepreneurship Development

BID FOR CATERING SERVICE AT KIED CAMPUS, KALAMASSERY

Format for Submission of Quotation:-
(To be typed in the letter pad of the firm)

To,
The CEO & Executive Director
Kerala Institute for Entrepreneurship Development
Rockwell Road, HMT Colony P.O
Kalamassery.

Sir,
Sub : Quotation for catering service at KIED campus
Ref : Quotation Notice No : KIED/CAT/01/2022-23

I/We submit here below the Price Bid and Technical Bid as envisaged in the quotation notice cited. Should sign every pages of Technical & Financial bid.

Annexure I

PROFORMA OF TECHNICAL BID

(To be submitted on letter head of the firm in a separate sealed cover)

1	Name of Quotating Company/Firm/Agency	
2	Name of Owner/Partners/Directors	
3	Full particulars of office	
4	Address	
5	Telephone No	
6	Fax No	
7	Email address	
8	Registration details	
9	FSSAI Licensee Number	
10	License No. for doing the business	
11	PAN No	
12	GST Registration No	
13	Work experience certificate along with list of clintage where catering services have been/are being provided	

Please note that bids without the information and documents mentioned above will be rejected without further consideration

Annexure II**Proforma Financial Bid**

1st Day	ITEMS	Rate
Break Fast	Appam & Egg Roast, Veg Curry, Tea	
Snacks	Uzhunuvada, Tea	
Lunch	Meals, Fish Fry, Ice Cream	
Snacks	Tea, Samossa	
Dinner	Chappathi, Chicken Curry/ Veg curry	
	TOTAL	
2nd Day		
Break Fast	Puttu, Kadala, Pappadam , Bananna , Tea	
Snacks	Pazhampori, Tea	
Lunch	Fish Curry Meals, Ice Cream	
Snacks	Parippuvada, Tea	
Dinner	Fried Rice, Garlic Chicken, Veg Curry Salad, Pickle	
	TOTAL	
3rd Day		
Break Fast	Puttu, Kadala curry, Banana, Pappadam, Tea	
Snacks	Ullivada, Tea	
Lunch	Chicken Biryani, Veg Biryani, Ice cream with Fruitsalad	
Snacks	Veg Cutlet, Tea	
Dinner	Pathiri, Mutton Curry, Veg Curry	
	TOTAL	
4th Day		
Break Fast	Idiyappam, Veg Curry, Tea	
Snacks	Ada, Tea	
Lunch	Meals, Fish curry, Kappa, Gulab Jamul	
Snacks	Veg puffs, tea	
Dinner	Kanji, Payar, Pappadam, pickles	
	TOTAL	

5th Day		
Break Fast	Dosa ,Samabar, Chutney, Tea	
Snacks	Pazhampori, Tea	
Lunch	Meals, Chicken Curry, Veg special	
Snacks	Veg cutlet, tea	
Dinner	Appam, Mutton Roast	
	TOTAL	
6th Day		
Break Fast	Idiyappam, Egg Roast, Tea	
Snacks	Uzhunuvada, Tea	
Lunch	Fish fry meals, Ice Cream	
Snacks	Veg Cutlet, Tea	
Dinner	Chappathi, Parotta, Chilly Chicken, Tomato fry	
	TOTAL	
7th Day		
Break Fast	Puttu, Payar,Pappadam, Banana, Tea	
Snacks	Samossa, Tea	
Lunch	Chicken Biryani, Veg Biryani, Fruit Salad	
Snacks	Parippuvada, Tea	
Dinner	Parotta, Chappathi, Mutton Roast	
	TOTAL	
8th Day		
Break Fast	Idiyappam, Egg roast, veg curry, tea	
Snacks	Ada, Tea	
Lunch	Fish Curry Meals, Semiya Payasam	
Snacks	Ullivada, Tea	
Dinner	Pathiri, Chilly Gopi	
	TOTAL	
9th Day		
Break Fast	Dosa ,Samabar, Chutney, Tea	
Snacks	Parippuvada, Tea	
Lunch	Meals, Chicken Fry, Ice Cream	
Snacks	Tea, Samossa	
Dinner	Appam, Mutton Roast	
	TOTAL	

10th Day		
Break Fast	Masala dosa, Tea	
Snacks	Tea, Uzhunuvada	
Lunch	Chicken Biryani, Chicken fry, Fruit Salad	
Snacks	Tea, Veg cutlet	
	TOTAL	
	GRAND TOTAL (for 10 days)	
	TAX %	
	GRAND TOTAL (for 10 days) including tax	

Grand Total Amount (including tax) in words

.....

Name & Signature

(Firm's Seal)

Firm Address & Phone No

Place :

Date :