



## Quotation Notice

**KIED/01/2022-23**

**07-04-2022**

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting sealed quotations for the printing and supply of Notebooks from experienced agencies in the prescribed format.

Sl. No.	Description	Estimated Nos
1	<b>Notebook (Ruled)</b> A. Size: 21cm x 29.7cm Pages: 92	250 Nos
	B. Size: 14.8cm x 21cm Pages: 92	250 Nos
2	C. Size: 17.6cm x 25cm Pages: 92  Inside Page : 60 GSM (Spiralled) Cover Page : Soft Bind (Front Cover) Hard Bind 300 GSM (Back Cover)  And should be branded.  <b>Screen Printing</b> A. Front Page Top portion <b>KIED name &amp; logo</b> Middle portion  <b>NAME .....</b> <b>TITLE .....</b>  B. Back Page Address of KIED (Bottom)	250 Nos

The envelope containing the quotation should bear the superscription “Printing and Supply of Notebook with Screen Printing” and should be addressed to Chief Executive Officer and Executive Director, Kerala Institute for Entrepreneurship Development (KIED), Rockwell Road, HMT Colony P. O., Kalamassery, Ernakulam – 683503. Quotationer shall submit the quotations on their own letter pads/papers. The last date and time for receipt of quotation is 16-04-2022 at 4 pm. Late quotations will not be accepted. If required sample book can be seen by the quotationer.

#### Terms and Conditions

1. Payment against delivery
2. Delivery within 15 days from the date of issue of work order
3. The items should be delivered at KIED campus Kalamassery
4. Price valid for 6 months
5. The selected agency has to provide the design and get approved and supply along with sample article. If such sample turned substandard or short of prescribed quality, the order shall be cancelled without notice and cost to the supplier.

**CEO & Executive Director,**

**KIED**

Rockwell Road, HMT Colony PO,  
Kalamassery, Cochin - 683 503  
0484 2550322, 2532890.  
ceo.kied@gmail.com  
www.kied.info



**KIED**  
Kerala Institute for  
Entrepreneurship  
Development

## Format for Submission of Quotation

To,  
CEO & Executive Director,  
KIED, Kalamassery

Sir,

Sub : Quotation for Printing and Supply of Notebooks

Sl. No.	Description	Nos	Rate	Amount
1	Printing of Name & Logo of KIED, Name & Title heading, Address of KIED and supply of Ruled Notebooks at KIED Kalamassery			
			Sub total	
			Taxes (if any)	
			<b>Grand Total</b>	
Amount in words:				

Name & Signature

(seal)