



Quotation Notice

KIED/04/2022-23

18-05-2022

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting sealed quotations for the printing and supply of Notepads from experienced agencies in the prescribed format.

Sl. No.	Description	Estimated Nos
1	Notepad (Ruled) A. Size: 21cm x 29.7cm Pages: 92	250 Nos
	B. Size: 14.8cm x 21cm Pages: 92	250 Nos
2	C. Size: 17.6cm x 25cm Pages: 92 Inside Page : 60 GSM (Spiralled) Cover Page : Soft Bind (Front Cover) Hard Bind 300 GSM (Back Cover) And should be branded.	250 Nos
	Screen Printing A. Front Page Top portion KIED name & logo Middle portion NAME TITLE B. Back Page Address of KIED (Bottom)	

The envelope containing the quotation should bear the superscription "Printing and Supply of Notepad with Screen Printing" and should be addressed to **Chief Executive Officer and Executive Director, Kerala Institute for Entrepreneurship Development (KIED), Rockwell Road, HMT Colony P. O., Kalamassery, Ernakulam – 683503**. Quotationer shall submit the quotations on their own letter pads/papers. The last date and time for receipt of quotation is 28-10-2022 at 4 pm. Late quotations will not be accepted. If required sample book can be seen by the quotationer.

Terms and Conditions

1. Payment against delivery
2. Delivery within 15 days from the date of issue of work order
3. The items should be delivered at KIED campus Kalamassery
4. Price valid for 6 months
5. The selected agency has to provide a sample article before supplying orders. If such sample turned substandard or short of prescribed quality, the order shall be cancelled without notice and cost to the supplier.

**CEO & Executive Director,
KIED**

Rockwell Road, HMT Colony PO,
Kalamassery, Cochin - 683 503

0484 2550322, 2532890.

ceo.kied@gmail.com

www.kied.info



KIED

Kerala Institute for
Entrepreneurship
Development

Format for Submission of Quotation

To,

CEO & Executive Director,

KIED, Kalamassery

Sir,

Sub : Quotation for Printing and Supply of Notepads

Sl. No.	Description	Nos	Rate	Amount
1	Printing of Name & Logo of KIED, Name & Title heading, Address of KIED and supply of Ruled Notepads at KIED Kalamassery			
			Sub total	
			Taxes (if any)	
			Grand Total	
Amount in words:				

Name & Signature

(seal)