



Quotation Notice

KIED/06/2022

04-07-2022

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting sealed quotations for the printing and supply of "Letter Head" from experienced agencies in the prescribed format.

Sl. No.	Description	Estimated Nos
1	Letter Head Colour Printing in 80 GSM A4 Bond Paper	1000 Nos

The envelope containing the quotation should bear the superscription "Printing and Supply of Letter Head" and should be addressed to Chief Executive Officer and Executive Director, Kerala Institute for Entrepreneurship Development (KIED), Rockwell Road, HMT Colony P. O., Kalamassery, Ernakulam - 683503. Quotationer shall submit the quotations on their own letter pads/papers. The last date and time for receipt of quotation is 11-07-2022 at 4 pm. Late quotations will not be accepted.

Terms and Conditions

1. Payment against delivery
2. Delivery within 10 days from the date of issue of work order
3. The items should be delivered at KIED campus Kalamassery
4. Price valid for 3 months
5. The selected agency has to provide a sample before supplying orders. If such sample turned substandard or short of prescribed quality, the order shall be cancelled without notice and cost to the supplier.

CEO & Executive Director,

KIED

Format for Submission of Quotation

To,
CEO & Executive Director,
KIED, Kalamassery

Sir,
Sub : Quotation for Printing Letter Head

Sl. No.	Description	Nos	Rate	Amount
1	Letter Head Colour Printing in 80 GSM A4 Bond Paper	1000		
Sub total				
Taxes (if any)				
Grand Total				
Amount in words:				

Name & Signature

(seal)