



Quotation Notice

KIED/07/2022-23

07-07-2022

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting sealed quotations for the printing and supply of Notepads from experienced agencies in the prescribed format.

Sl. No.	Description	Estimated Nos
	Notepad (Ruled)	
1	Size: 21cm x 29.7cm Pages: 92 + Cover Inner: 70 Gsm Maplitho Printing: 92 Page Black Colour Front Cover: 220 gsm Art Card – 4 Colour Printing Back cover: 300 gsm Art Card – 4 Colour Printing Binding: Wiro Binding	250
2	Size: 17.6cm x 24cm Pages: 92 + Cover Inner: 70 Gsm Maplitho Printing: 92 Page Black Colour Front Cover: 220 gsm Art Card – 4 Colour Printing Back cover: 300 gsm Art Card – 4 Colour Printing Binding: Wiro Binding	250
3	Size: 14.8cm x 21cm Pages: 92 + Cover Inner: 70 Gsm Maplitho Printing: 92 Page Black Colour Front Cover: 220 gsm Art Card – 4 Colour Printing Back cover: 300 gsm Art Card – 4 Colour Printing Binding: Wiro Binding	250

The envelope containing the quotation should bear the superscription "Printing and Supply of Notepad" and should be addressed to **Chief Executive Officer and Executive Director, Kerala Institute for Entrepreneurship Development (KIED), Rockwell Road, HMT Colony P. O., Kalamassery, Ernakulam – 683503.** Quotationer shall submit the quotations on their own letter pads/papers. The last date and time for receipt of quotation is 20-07-2022 at 4 pm. Late quotations will not be accepted. If required sample book can be seen by the quotationer.

Terms and Conditions

1. Payment against delivery
2. Delivery within 15 days from the date of issue of work order
3. The items should be delivered at KIED campus Kalamassery
4. Price valid for 6 months
5. The selected agency has to provide a sample article before supplying orders. If such sample turned substandard or short of prescribed quality, the order shall be cancelled without notice and cost to the supplier.
6. Quotation shall be submitted in the format attached.

CEO & Executive Director,

KIED



Format for Submission of Quotation

To,

CEO & Executive Director,
KIED, Kalamassery

Sir,

Sub : Quotation for Printing and Supply of Notepads

Sl. No.	Description	Nos	Rate	Amount
1	Size: 21cm x 29.7cm Pages: 92 + Cover Inner: 70 Gsm Maplitho Printing: 92 Page Black Colour Front Cover: 220 gsm Art Card – 4 Colour Printing Back cover: 300 gsm Art Card – 4 Colour Printing Binding: Wiro Binding	250		
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			Sub total	
			Taxes (if any)	
			Grand Total	
Amount in words:				

Name & Signature

(seal)