KIED/01/2024-25 01/06/2024

Quotation notice

Invitation for Offers from Chartered Accountant Firms

for Accounting Financial Transactions using Tally Software for FY 2023-24

We invite offers from reputed and experienced Chartered Accountant firms to undertake the accounting of financial transactions for the fiscal year 2023-24 in our Institute using Tally Prime. The selected firm will be responsible for entering details of each financial transaction in tally accounts following Generally Accepted Accounting Principles and in accordance with relevant regulatory frameworks.

Scope of Work:

Recording all financial transactions of our Institute booked during 2023-24 in tally accounts based on the books of accounts maintained in this institute and supporting documents in compliance with the Income Tax act 1961 and Goods and Service Tax Act 2017.

Timeline:

• Deadline for submission of offers: 10/06/2024

• Time of completion of works : 30/06/2024

Interested firms are requested to submit their offers in sealed envelopes marked "Quotation for Accounting Services" in the format given as Annexure to:

Chief Executive Officer and Executive Director,

Kerala Institute for Entrepreneurship Development (KIED),

Rockwell Road, HMT Colony P.O,

Kalamasserry, Ernakulam- 683503

No later than 10/06/2024. Late submissions will not be considered.

For inquiries or clarification, please contact:

1. Anu Sailendran, Assistant Manager (Finance)

Mobile: +91 9447962211

2. P.J.Joseph, Deputy Manager (Finance)

Phone: 0484-2550322

0484-2532890

E mail: ceo.kied@gmail,com

CEO & Executive Director

ANNEXURE

QUOTATION for Accounting Financial Transactions using Tally Software for 2023-24

QUOTATION/ BID (On Company Letter Head)

1. Name of the Bidder	:		
2. Address for Correspondence	:		
2.0			
3. Contact number	:		
4. e-mail			
T. C IIIdii	•		
I/we hereby submit the quote for	or conducting tally en	ntering as per the S	Scope of work
given and within the time spec	cified and in accordan	nce with the terms a	and conditions
of Quotation NoticeEDC—KII	ED /01/2024-2025 D	ated:01-06-2024.	
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Description	Price Quoted	Tax (if any)	Total
= 02011 P 11011	(! D)	Tax (II ally)	C = =4 (D =)
-	(in Rs)	_	Cost (Rs.)
(i)	(in Rs) (ii)	(iii)	Cost (Rs.) (iv)
(i) Recording all financial	, ,	_	
(i) Recording all financial transactions of KIED	, ,	_	
(i) Recording all financial transactions of KIED booked during 2023-24 in	, ,	_	
(i) Recording all financial transactions of KIED	, ,	_	
(i) Recording all financial transactions of KIED booked during 2023-24 in	(ii)	(iii)	(iv)
(i) Recording all financial transactions of KIED booked during 2023-24 in tally accounts	(ii)	(iii)	(iv)
(i) Recording all financial transactions of KIED booked during 2023-24 in tally accounts Thus the total amount quoted income	(ii)	(iii)	(iv)
(i) Recording all financial transactions of KIED booked during 2023-24 in tally accounts Thus the total amount quoted inc/-	(ii)	(iii)	(iv)
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(i) Recording all financial transactions of KIED booked during 2023-24 in tally accounts Thus the total amount quoted inc Rs/- Rupees/- The rate quoted must be valid for financial bid.	cluding GST and appl	(iii) licable all other cha	(iv) rges is