

Quotation Notice

Signage Boards at KIED

Quotation No. KIED/SQN/2024/007

Dated : 05-11-2024

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting sealed quotations for the Printing and Fixing of Signage Boards at KIED from experienced agencies in the prescribed format.

Sl. No.	Description	Estimated Quantity
1	5 mm Acrylic sheet with vinyl print spacer bolt board (Size 4 x 3 ft) - White letter in blue background	12 sq.ft
2	3 mm Acrylic sheet with 2 mm Acrylic projection letters insert type (Size 16 x 5 inch) (CEO cabin door) - Golden letter in black background	1 No
3	3 mm Acrylic sheet with vinyl sticker cut letters insert type (Size 16 x 5 inch) - White letter in blue background	10 Nos
4	2 mm Acrylic sheet with stickering (Size 14 x 3 inch) - White letter in blue background	14 Nos
5	4 mm Foam sheet with vinyl sticker (Size 14 x 3.5 inch) - Black letter in white background	4 Nos
6	ACP sheet with vinyl sticker & stand (Size 2 x 1 ft) - White letter in blue background	3 Nos
7	5 mm Foam sheet with vinyl (Size 4 x 3 ft) - White letter in blue background	3 Nos

The envelope containing the quotation should bear the superscription "Printing and Fixing of Signages" and should be addressed to **Chief Executive Officer and Executive Director, Kerala Institute for Entrepreneurship Development (KIED), Rockwell Road, HMT Colony P. O., Kalamassery, Ernakulam - 683503**. Quotationer shall submit the quotations on their own letter pads/papers. The last date and time for receipt of quotation is 13-11-2024 at 3 pm. Late quotations will not be accepted. The quotation received will be opened on 13-11-2024, 4.00 pm by CEO, KIED or person authorized by him. For more details contact: 9846099295. If required the quotationer can visit the site and collect the measurements.

Terms and Conditions

1. Payment against completion of work
2. Delivery and installation within 15 days from the date of issue of work order

3. The items should be fixed at specified locations.
4. Price valid for 6 months
5. The selected agency has to provide the design / sample of each signage before supplying orders. If such sample turned substandard or short of prescribed quality, the order shall be cancelled without notice and cost to the supplier.

CEO & EXECUTIVE DIRECTOR

**CEO & Executive Director,
KIED**

Form I

Details of Applicant / Bidder

1	Name of the Firm / Organization / Individual	
2	Address of the Head Office	
3	Telephone / Mobile No.	
4	Email Address	
5	Name and Designation of the Authorized Representative of the Bidder to whom all the references shall be made	
6	Address, Phone, Fax and email of the Authorized Representative	
7	GST Number	
8	PAN Card number	

Place :

Date :

Name & Signature of Authorized Representative

(Office Seal)

Form II**Financial Bid (In firm's letter head)**

To,

CEO & Executive Director,
KIED, Kalamassery

Sir,

Sub : Quotation Printing and Fixing of Signages

Sl. No.	Description	Quantity	Rate	Amount
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5	4 mm Foam sheet with vinyl sticker (Size 14 x 3.5 inch) - Black letter in white background	4 Nos		
6	ACP sheet with vinyl sticker & stand (Size 2 x 1 ft) - White letter in blue background	3 Nos		
7	5 mm Foam sheet with vinyl (Size 4 x 3 ft) - White letter in blue background	3 Nos		
Sub total				
Taxes (if any)				
Grand Total				
Amount in words :				

Name & Signature

(seal)