

Short Quotation Notice

Quotation No. KIED/SQN/2025/09

14-08-2025

Kerala Institute for Entrepreneurship Development (KIED), an autonomous body of Government of Kerala is inviting sealed quotations for the supply of Stationery Items from experienced agencies in the prescribed format shown in the financial bid.

The envelope containing the quotation should bear the superscription "Supply of Stationery Items" and should be addressed to Chief Executive Officer and Executive Director, Kerala Institute for Entrepreneurship Development (KIED), Rockwell Road, HMT Colony P. O., Kalamassery, Ernakulam – 683503. Quotationer shall submit the quotations on their own letter pad. The last date and time for receipt of quotation is 27-08-2025 at 4 pm. Late quotations will not be accepted under any circumstances. For more details contact: 9846099295.

Terms and Conditions

1. 100% Payment will be made against successful delivery
2. Delivery within 7 days from the date of issue of work order
3. The items should be delivered at KIED campus Kalamassery at no additional cost.
4. Price valid for 180 days from the date of bid opening.

CHIEF EXECUTIVE OFFICER

Signed by

Saji S

Date: 14-08-2025 10:20:57

Format for Submission of Quotation

To,

CEO & Executive Director,
KIED, Kalamassery

Sir,

Sub : Quotation for supplying Stationary Items

Sl. No	Description	Quantity	Rate	Amount
1	Phenoil (Colour)	35 Nos		
3	Harpic 500 ml	10 Nos		
4	Wiper	2 Nos		
5	Cleaning Brush	6 Nos		
6	Odonil	10 Nos		
7	Small Cleaning Brush	5 Nos		
8	Broom	2 Nos		
9	Vim Bar 250 GM	6 Nos		
10	Steel Scruber	8 Nos		
11	Handwash	5 Ltr		
12	Gloves	4 Nos		
13	Cobweb Broom	2 Nos		
14	Mop	4 Nos		
15	Plastic Cover big	2 Pkt		
16	Room Freshener	1 No		
17	Hit (Red)	2 Nos		
18	A4 Paper	50 Pkt		
19	Zebra Office File	50 Nos		
20	Battery AA	100 Nos		
21	Battery AAA	100 Nos		
22	Scale Steal	5 Nos		
23	Register Book (160 Page)	10 Nos		
24	Pencil	1 Pkt		
25	Whitner	2 Nos		
26	Cloth Cover (A4)	1 Pkt		
27	Pen	500 Nos		
28	Conferencce Pad	250 Nos		
29	White Cello Tape (Large)	1 Pkt		
30	Brown Tape (Large)	1 Pkt		
31	Sticky Note	10 Nos		

32	Index Flag	2 Pkt		
33	Pin Board 2 x 2 ft	3 Nos		
	Sub total			
	Tax (if any)			
	Total Amount (including tax)			

Amount in Words:

Name & signature

(seal)